



Application for Accreditation as a Standards Developer  
by the American National Standards Institute

**SECTION I - Organization Seeking Accreditation**

Organization: Belron Technical

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**SECTION II - Scope and Rationale**

**A. Scope\*** : (Please include only the scope of the standards development activities for which you are seeking accreditation by ANSI.)

**To develop and maintain standards for the automotive glass industry**

**B. Rationale\*** : (Include justification/assessment of the economic and social advantages which would result from the approval of your proposed standards as American National Standards. This should include demonstrated support by the affected industry area for the standards activity.)

The auto glass industry at present only has two standards, AGRSS and ROLAGS, both developed in the past ten years. Both standards are valuable in that they give the public, insurance industry, users, providers, technicians, etc. an answer to what are best practices for each standard.

National Glass Association has recently withdrawn from the auto glass industry and has offered Belron Technical (BT) the opportunity to take over and continue its' standards work. BT welcomes the opportunity to develop and maintain standards in the automotive glass industry that are needed for information and uniformity in the auto glass industry.

\* Attach separate sheet if necessary

### SECTION III - Information Regarding Standards Activities

#### A. Operating Procedures

The organization agrees to comply with and operate under its own procedures for documenting consensus on proposed American National Standards. These procedures meet the requirements found in the *ANSI Essential Requirements* (attach copy of procedures to application).

#### B. Requested Enclosures - Administrative Documentation

Please enclose the following items:

- The scopes of committees, subcommittees or technical committees that have standards development or approval responsibilities (i.e. which group is the consensus body?).  
\_\_\_\_\_ See section \_\_\_\_\_ P. 5 & P. 9 \_\_\_\_\_ of the enclosed operating procedures.
- Policy regarding record retention.  
\_\_\_\_\_ See attached.  
\_\_\_\_\_ See section \_\_\_\_\_ P. 6 \_\_\_\_\_ of enclosed operating procedures.
- Policy regarding interpretation of the developer's American National Standards.  
\_\_\_\_\_ See attached.  
\_\_\_\_\_ See section \_\_\_\_\_ P. 16 \_\_\_\_\_ of enclosed operating procedures.
- Metric Policy.  
\_\_\_\_\_ See attached.  
\_\_\_\_\_ See section \_\_\_\_\_ P. 16 \_\_\_\_\_ of enclosed operating procedures.
- Commercial Terms and Conditions.  
\_\_\_\_\_ See attached.  
\_\_\_\_\_ See section \_\_\_\_\_ P. 15 \_\_\_\_\_ of enclosed operating procedures.
- Patent Policy.  
\_\_\_\_\_ See attached.  
\_\_\_\_\_ See section \_\_\_\_\_ P. 16 \_\_\_\_\_ of enclosed operating procedures.
- Appeals Procedures.  
\_\_\_\_\_ See attached.  
\_\_\_\_\_ See section \_\_\_\_\_ P. 15 & 16 \_\_\_\_\_ of enclosed operating procedures
- Attach initial list of your consensus body (i.e. canvass list, committee members, consensus body within the organization). Please identify and discretely define the interest categories into which consensus body members will be assigned.

### C. Coordination Efforts

- Briefly describe your present program of standards activities. Please include, as applicable, a listing of candidate American National Standards (you may provide this information as a separate attachment, if necessary):

Belron Technical (BT) wants to become the Secretariat and standards developer for "Repair of Laminated Automotive Glass Standard ®" (ANSI/NGA R1.1-2007). National Glass Association (NGA) has left the auto glass industry and does not want to continue to be a standards developer. BT has been a member of the standard developing committee under Glass Medic and Safelite since the beginning of the development of the standard. BT will serve as Secretariat as the SDC continues the work and revisions on the Repair of Laminated Automotive Glass Standard ® (ROLAGS).

BT may also assume the responsibility of Automotive Glass Replacement Uniform Labeling of Adhesives (AGRULA) developed under NGA but has not yet been submitted to ANSI to be an ANS.

- Please describe your efforts to coordinate your standardization efforts with other organizations/groups to date:

Members of ROLAGS have served on AGRSS which is the only other standard in the USA presently addressing the windshield of an automobile. AGRSS addresses replacing a windshield while ROLAGS is written for those repairing the windshield. There is no need for coordination of effort between the two standards. They are two different procedures involving the windshield. Some AGRSS members serve on ROLAGS.

The standard Developing Committee for ROLAGS is also very familiar with the Australian/New Zealand Standard and the British Standard for the repair of windshields. A coordination effort has not been necessary at this point since ROLAGS is only a USA standard.

- By signing this application, your organization formally states its agreement to attempt to coordinate its standards activities with other ANSI-accredited standards developers and with ANSI.

## SECTION IV - Certification of Procedural Requirements

### A. Certification from Standards Developer Using Its Own Operating Procedures:

We certify that the procedures we are using meet or exceed the due process requirements specified in the *ANSI Essential Requirements*, including:

- Openness (1.1 and 2.1)
- Lack of dominance (1.2 and 2.2)
- Balance (1.3 and 2.3)
- Coordination and harmonization (1.4 and 2.4)
- Written Procedures (1.9)
- Interest Categories (2.3)
- Notification of Standards Development (2.5)

- Consideration of Views and Objections (2.6)
- Evidence of Consensus and Consensus Body Vote (2.7)
- Appeals (2.8)
- ANSI Patent Policy (3.1)
- Procedures for the National Adoption of ISO or IEC Standards (4.6)
- Commercial Terms and Conditions (3.2)
- Records (3.3)

## **B. General Certification from Standards Developer**

1. We agree that the standards we submit for approval as American National Standards or revisions thereof must comply with both the Criteria for Approval of American National Standards specified in 4.2.1.1 of the *ANSI Essential Requirements* and with all administrative requirements relating to the American National Standard submittal process.
  - The standard was developed in accordance with the procedures upon which the developer was granted accreditation with particular attention given to whether due process was followed, consensus was achieved, and an effort was made to resolve any objections to the standard.
  - Any appeal to the standards developer with respect to the standard was completed.
  - Notice of development process for the standard was provided to ANSI in accordance with PINS or its equivalent.
  - Any identified conflict with another American National Standard was addressed in accordance with the developer's procedures.
  - Other known national standards were examined with regard to harmonization and duplication of content and if duplication exists, there is a compelling need for the standard.
  - ANSI's patent policy is met.
  - ANSI's policy on commercial terms and conditions is met.
  
2. We agree that the standards we submit for approval as reaffirmations of American National Standards must comply with the Criteria for Reaffirmation of American National Standards specified in 4.2.1.2 of the *ANSI Essential Requirements*.
  - The due process and consensus requirements were met.
  - The reaffirmation does not include any substantive change(s) to the main text of the standard.
  - All non-substantive changes in the main text of the standard were explained or noted in a foreword.
  - The designation of the American National Standard clearly indicates that the approval is a reaffirmation.
  
3. We agree that the standards submitted for withdrawal as American National Standards shall comply with the Criteria for Withdrawal of American National Standards specified in 4.2.1.3 of the *ANSI Essential Requirements*.
  - An American National Standard for which an extension has not been granted shall be withdrawn five years following approval.
  - An American National Standard shall be withdrawn at the request of the accredited standards developer provided that the developer complied with its own procedures.
  - An American National Standard shall be withdrawn if a significant conflict with another American National Standard remains.

- An American National Standard shall be withdrawn if ANSI's patent policy was violated.
  - An American National Standard shall be withdrawn if ANSI's requirements for designation, publication and maintenance were violated.
  - An American National Standard shall be withdrawn if it is contrary to the public interest.
  - An American National Standard shall be withdrawn if the standard contains unfair provisions.
  - An American National Standard shall be withdrawn if it is unsuitable for national use.
4. With respect to American National Standards or candidates therefore, we agree to (see clause 4.1.1 of the *ANSI Essential Requirements*):
- Provide continuity of administrative oversight and support of our standards activities.
  - Provide for designation, publication and maintenance of the standard(s) produced.
  - Provide for an appeals mechanism
  - Cooperate with ANSI in standards planning and coordination activities of mutual interest.
  - Advise ANSI of the initiation and scope of new standards activities expected to result in candidate American National Standards.
  - Advise ANSI of the initiation of activities related to revision, reaffirmation or withdrawal of American National Standards.
  - Consider using applicable international standards.
  - Comply with the applicable ANSI procedures with respect to the national adoption of ISO and IEC standards as American National Standards.
  - Pay to ANSI all relevant fees, including all costs associated with the procedural audit of our ANSI-related standards activities (including payment of annual ANSI Membership/equivalent Maintenance of Accreditation Dues and a National Activity Assessment based upon the number of American National Standards maintained).
5. With respect to submitting proposed American National Standards to ANSI, we agree to provide the following (clause 4.2.1.1):
- Title and designation of the proposed American National Standard.
  - Indication of the type of action requested (that is, approval of a new American National Standard or reaffirmation, revision, or withdrawal of an existing American National Standard).
  - A declaration that the proposed standard is within the scope of the previously registered standards activity.
  - A declaration that any identified conflicts with another American National Standard have been identified and addressed in accordance with 2.5 of the *ANSI Essential Requirements*.
  - A roster of the consensus body that indicates: the vote of each member including abstentions and unreturned ballots, if applicable; the interest category of each member; and a summary thereof.
  - A declaration that all appeal actions related to the approval of the proposed standard have been completed.
  - A declaration that the criteria contained in the ANSI Patent Policy have been met.
  - Identification of all unresolved negative views and objections, with names of the objector(s) and a report of attempts toward resolution.
  - Applicable ANSI fees for maintenance of accreditation.

6. When the ANSI Executive Standards Council issues an interpretation to the *ANSI Essential Requirements* or a policy statement, we agree to make any necessary revisions to our accredited procedures to be in conformance with ANSI requirements. These revisions shall be made in accordance with the implementation schedule supplied by the Executive Standards Council.
7. In those instances when the *ANSI Essential Requirements* are revised, we agree to make any necessary revisions to our accredited procedures to be in conformance with ANSI requirements. These revisions will be made in accordance with the implementation schedule supplied by the Executive Standards Council.
8. We agree to notify and provide to ANSI a detailed description of any revision to the organization structure of the developer that affects its accredited procedures and all revisions of the accredited procedures, which includes both substantive and editorial.
9. We hereby represent and certify that any electronic submittal provided to ANSI in lieu of a hard-copy form (i.e. PINS, BSR-8, or BSR-9 Forms) that requires a signature indicating that certain representations are being made to ANSI, may be treated and relied on by ANSI as if the Accredited Standards Developer (ASD) actually signed and delivered the form in hard-copy to ANSI. The ASD confirms that ANSI can rely on this in receiving and processing the electronic submittal. This certification will remain in effect for all electronic submittals made to ANSI unless and until ANSI receives a written notice from the ASD stating otherwise.

#### **SECTION V – Conflict of Interest**

The Conflict of Interest provisions contained in clause 12 of the current version of the *Operating Procedures of the ANSI Executive Standards Council* (available on *ANSI Online*) apply to the review of every application for ANSI Accredited Standards Developer accreditation. Please review the current listing of ANSI Executive Standards Council Members posted at:  
[http://www.ansi.org/about\\_ansi/structure\\_management/committees/exsc/exsc.aspx?menuid=1#Officers](http://www.ansi.org/about_ansi/structure_management/committees/exsc/exsc.aspx?menuid=1#Officers)

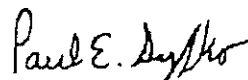
If you wish to identify any ExSC member as having a conflict of interest, please advise staff upon submittal of your application, and the relevant provisions shall apply.

#### **SECTION VI - Application Fee**

A nonrefundable payment in the amount of \$3,000.00 is included with this application. Payments shall be made to the *American National Standards Institute*.

#### **SECTION VII - Signature**

We understand that if the conditions upon which accreditation is granted are not maintained, withdrawal of accreditation may result.



Signature: \_\_\_\_\_

Print or Type Name: Paul Syfko \_\_\_\_\_

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Date: January 27, 2010 \_\_\_\_\_