



PPG Industries

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To: All Automotive Glass & Services Employees

Subject: Business Update

Having completed the first four months of the year, we are experiencing the affects of a significant decline in the automotive industry and an overall very weak economy. In addition, we are also being adversely affected by severe inflationary pressures in natural gas, vinyl and freight. As a result, I have directed our business leaders to implement cost reduction strategies in all key areas to offset as much of this pressure as possible.

Some specific actions that we must take include not filling a substantial number of open positions and cancelling the previously announced May 1 merit increase. These are difficult decisions because they impact each of you, who I know are dedicated to making this a better business.

I recognize that you are also experiencing many of the same inflationary pressures. However, by taking these actions now, I am confident that the business will remain viable and be better positioned to deal with both future challenges and opportunities.

A handwritten signature in black ink, appearing to read 'Frank A. Archinaco'.

Frank A. Archinaco