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26 UNITED STATES DISTRICT COURT

27 NORTHERN DISTRICT OF CALIFORNIA

28 DEMETRIOT K. LEWIS, individually and  
on behalf of others similarly situated,

Plaintiff,

vs.

SAFELITE FULFILLMENT INC.; and  
DOES 1 through 10.

Defendants.

Case No. CV-11-5512-CRB

**STIPULATION RE PROTECTIVE ORDER  
AND [PROPOSED] ORDER THEREON**

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16 SAFELITE FULFILLMENT, INC.

17 1. PURPOSES AND LIMITATIONS

18 Disclosure and discovery activity in this action are likely to involve production of  
19 confidential, proprietary, or private information for which special protection from public  
20 disclosure and from use for any purpose other than prosecuting this litigation may be warranted.  
21 Accordingly, the parties hereby stipulate to and petition the court to enter the following Stipulated  
22 Protective Order. The parties acknowledge that this Order does not confer blanket protections on  
23 all disclosures or responses to discovery and that the protection it affords from public disclosure  
24 and use extends only to the limited information or items that are entitled to confidential treatment  
25 under the applicable legal principles. The parties further acknowledge, as set forth in Section  
26 12.3, below, that this Stipulated Protective Order does not entitle them to file confidential  
27 information under seal; Civil Local Rule 79-5 and General Order 62 set forth the procedures that  
28

1 must be followed and the standards that will be applied when a party seeks permission from the  
2 court to file material under seal.

3 2. DEFINITIONS

4 2.1 Challenging Party: a Party or Non-Party that challenges the designation of  
5 information or items under this Order.

6 2.2 “CONFIDENTIAL” Information or Items: information (regardless of how it is  
7 generated, stored or maintained) or tangible things that qualify for protection under Federal Rule  
8 of Civil Procedure 26(c).

9 2.3 Counsel (without qualifier): Outside Counsel of Record and House Counsel (as  
10 well as their support staff).

11 2.4 Designating Party: a Party or Non-Party that designates information or items that  
12 it produces in disclosures or in responses to discovery as “CONFIDENTIAL.”

13 2.5 Disclosure or Discovery Material: all items or information, regardless of the  
14 medium or manner in which it is generated, stored, or maintained (including, among other things,  
15 testimony, transcripts, and tangible things), that are produced or generated in disclosures or  
16 responses to discovery in this matter.

17 2.6 Expert: a person with specialized knowledge or experience in a matter pertinent to  
18 the litigation who has been retained by a Party or its counsel to serve as an expert witness or as a  
19 consultant in this action.

20 2.7 House Counsel: attorneys who are employees of a party to this action. House  
21 Counsel does not include Outside Counsel of Record or any other outside counsel.

22 2.8 Non-Party: any natural person, partnership, corporation, association, or other legal  
23 entity not named as a Party to this action.

24 2.9 Outside Counsel of Record: attorneys who are not employees of a party to this  
25 action but are retained to represent or advise a party to this action and have appeared in this action  
26 on behalf of that party or are affiliated with a law firm which has appeared on behalf of that party.  
27  
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1           2.10 Party: any party to this action, including all of its officers, directors, employees,  
2 consultants, retained experts, and Outside Counsel of Record (and their support staffs).

3           2.11 Producing Party: a Party or Non-Party that produces Disclosure or Discovery  
4 Material in this action.

5           2.12 Professional Vendors: persons or entities that provide litigation support services  
6 (e.g., photocopying, videotaping, translating, preparing exhibits or demonstrations, and  
7 organizing, storing, or retrieving data in any form or medium) and their employees and  
8 subcontractors.

9           2.13 Protected Material: any Disclosure or Discovery Material that is designated as  
10 “CONFIDENTIAL.”

11           2.14 Receiving Party: a Party that receives Disclosure or Discovery Material from a  
12 Producing Party.

13 3. SCOPE

14           The protections conferred by this Stipulation and Order cover not only Protected Material  
15 (as defined above), but also (1) any information copied or extracted from Protected Material; (2)  
16 all copies, excerpts, summaries, or compilations of Protected Material; and (3) any testimony,  
17 conversations, or presentations by Parties or their Counsel that might reveal Protected Material.

18           However, the protections conferred by this Stipulation and Order do not cover the following  
19 information: (a) any information that is in the public domain at the time of disclosure to a  
20 Receiving Party or becomes part of the public domain after its disclosure to a Receiving Party as  
21 a result of publication not involving a violation of this Order, including becoming part of the  
22 public record through trial or otherwise; and (b) any information known to the Receiving Party  
23 prior to the disclosure or obtained by the Receiving Party after the disclosure from a source who  
24 obtained the information lawfully and under no obligation of confidentiality to the Designating  
25 Party. Any use of Protected Material at trial shall be governed by a separate agreement or order.

26 4. DURATION

27           Even after final disposition of this litigation, the confidentiality obligations imposed by  
28 this Order shall remain in effect until a Designating Party agrees otherwise in writing or a court

1 order otherwise directs. Final disposition shall be deemed to be the later of (1) dismissal of all  
2 claims and defenses in this action, with or without prejudice; and (2) final judgment herein after  
3 the completion and exhaustion of all appeals, rehearings, remands, trials, or reviews of this action,  
4 including the time limits for filing any motions or applications for extension of time pursuant to  
5 applicable law.

6 5. DESIGNATING PROTECTED MATERIAL

7 5.1 Exercise of Restraint and Care in Designating Material for Protection. Each Party  
8 or Non-Party that designates information or items for protection under this Order must take care  
9 to limit any such designation to specific material that qualifies under the appropriate standards.  
10 The Designating Party must designate for protection only those parts of material, documents,  
11 items, or oral or written communications that qualify – so that other portions of the material,  
12 documents, items, or communications for which protection is not warranted are not swept  
13 unjustifiably within the ambit of this Order.

14 Mass, indiscriminate, or routinized designations are prohibited. Designations that are  
15 shown to be clearly unjustified or that have been made for an improper purpose (e.g., to  
16 unnecessarily encumber or retard the case development process or to impose unnecessary  
17 expenses and burdens on other parties) expose the Designating Party to sanctions.

18 If it comes to a Designating Party's attention that information or items that it designated  
19 for protection do not qualify for protection, that Designating Party must promptly notify all other  
20 Parties that it is withdrawing the mistaken designation.

21 5.2 Manner and Timing of Designations. Except as otherwise provided in this Order  
22 (see, e.g., second paragraph of section 5.2(a) below), or as otherwise stipulated or ordered,  
23 Disclosure or Discovery Material that qualifies for protection under this Order must be clearly so  
24 designated before the material is disclosed or produced.

25 Designation in conformity with this Order requires:

26 (a) for information in documentary form (e.g., paper or electronic documents, but  
27 excluding transcripts of depositions or other pretrial or trial proceedings), that the Producing  
28

1 Party affix the legend “CONFIDENTIAL” to each page that contains protected material. If only a  
2 portion or portions of the material on a page qualifies for protection, the Producing Party also  
3 must clearly identify the protected portion(s) (e.g., by making appropriate markings in the  
4 margins).

5 A Party or Non-Party that makes original documents or materials available for inspection  
6 need not designate them for protection until after the inspecting Party has indicated which  
7 material it would like copied and produced. During the inspection and before the designation, all  
8 of the material made available for inspection shall be deemed “CONFIDENTIAL.” After the  
9 inspecting Party has identified the documents it wants copied and produced, the Producing Party  
10 must determine which documents, or portions thereof, qualify for protection under this Order.  
11 Then, before producing the specified documents, the Producing Party must affix the  
12 “CONFIDENTIAL” legend to each page that contains Protected Material. If only a portion or  
13 portions of the material on a page qualifies for protection, the Producing Party also must clearly  
14 identify the protected portion(s) (e.g., by making appropriate markings in the margins).

15 (b) for testimony given in deposition or in other pretrial or trial proceedings, that  
16 the Designating Party identify on the record, before the close of the deposition, hearing, or other  
17 proceeding, all protected testimony.

18 (c) for information produced in some form other than documentary and for any  
19 other tangible items, that the Producing Party affix in a prominent place on the exterior of the  
20 container or containers in which the information or item is stored the legend “CONFIDENTIAL.”  
21 If only a portion or portions of the information or item warrant protection, the Producing Party, to  
22 the extent practicable, shall identify the protected portion(s).

23 5.3 Inadvertent Failures to Designate. If timely corrected, an inadvertent failure to  
24 designate qualified information or items does not, standing alone, waive the Designating Party’s  
25 right to secure protection under this Order for such material. Upon timely correction of a  
26 designation, the Receiving Party must make reasonable efforts to assure that the material is  
27 treated in accordance with the provisions of this Order.

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1       6.       CHALLENGING CONFIDENTIALITY DESIGNATIONS

2           6.1       Timing of Challenges. Any Party or Non-Party may challenge a designation of  
3 confidentiality at any time. Unless a prompt challenge to a Designating Party's confidentiality  
4 designation is necessary to avoid foreseeable, substantial unfairness, unnecessary economic  
5 burdens, or a significant disruption or delay of the litigation, a Party does not waive its right to  
6 challenge a confidentiality designation by electing not to mount a challenge promptly after the  
7 original designation is disclosed.

8           6.2       Meet and Confer. The Challenging Party shall initiate the dispute resolution  
9 process by providing written notice of each designation it is challenging and describing the basis  
10 for each challenge. To avoid ambiguity as to whether a challenge has been made, the written  
11 notice must recite that the challenge to confidentiality is being made in accordance with this  
12 specific paragraph of the Protective Order. The parties shall attempt to resolve each challenge in  
13 good faith and must begin the process by conferring directly (in voice to voice dialogue; other  
14 forms of communication are not sufficient) within 14 days of the date of service of notice. In  
15 conferring, the Challenging Party must explain the basis for its belief that the confidentiality  
16 designation was not proper and must give the Designating Party an opportunity to review the  
17 designated material, to reconsider the circumstances, and, if no change in designation is offered,  
18 to explain the basis for the chosen designation. A Challenging Party may proceed to the next  
19 stage of the challenge process only if it has engaged in this meet and confer process first or  
20 establishes that the Designating Party is unwilling to participate in the meet and confer process in  
21 a timely manner.

22           6.3       Judicial Intervention. If the Parties cannot resolve a challenge without court  
23 intervention, the Designating Party shall file and serve a motion to retain confidentiality under  
24 Civil Local Rule 7 (and in compliance with Civil Local Rule 79-5 and General Order 62, if  
25 applicable) within 21 days of the initial notice of challenge or within 14 days of the parties  
26 agreeing that the meet and confer process will not resolve their dispute, whichever is earlier. Each  
27 such motion must be accompanied by a competent declaration affirming that the movant has  
28 complied with the meet and confer requirements imposed in the preceding paragraph. Failure by

1 the Designating Party to make such a motion including the required declaration within 21 days (or  
2 14 days, if applicable) shall automatically waive the confidentiality designation for each  
3 challenged designation. In addition, the Challenging Party may file a motion challenging a  
4 confidentiality designation at any time if there is good cause for doing so, including a challenge to  
5 the designation of a deposition transcript or any portions thereof. Any motion brought pursuant to  
6 this provision must be accompanied by a competent declaration affirming that the movant has  
7 complied with the meet and confer requirements imposed by the preceding paragraph.

8         The burden of persuasion in any such challenge proceeding shall be on the Designating  
9 Party. Frivolous challenges, and those made for an improper purpose (e.g., to harass or impose  
10 unnecessary expenses and burdens on other parties) may expose the Challenging Party to  
11 sanctions. Unless the Designating Party has waived the confidentiality designation by failing to  
12 file a motion to retain confidentiality as described above, all parties shall continue to afford the  
13 material in question the level of protection to which it is entitled under the Producing Party's  
14 designation until the court rules on the challenge.

15 **7. ACCESS TO AND USE OF PROTECTED MATERIAL**

16         7.1 Basic Principles. A Receiving Party may use Protected Material that is disclosed or  
17 produced by another Party or by a Non-Party in connection with this case only for prosecuting,  
18 defending, or attempting to settle this litigation. Such Protected Material may be disclosed only to  
19 the categories of persons and under the conditions described in this Order. When the litigation has  
20 been terminated, a Receiving Party must comply with the provisions of section 13 below (FINAL  
21 DISPOSITION).

22         Protected Material must be stored and maintained by a Receiving Party at a location and  
23 in a secure manner that ensures that access is limited to the persons authorized under this Order.

24         7.2 Disclosure of "CONFIDENTIAL" Information or Items. Unless otherwise ordered  
25 by the court or permitted in writing by the Designating Party, a Receiving Party may disclose any  
26 information or item designated "CONFIDENTIAL" only to:  
27  
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1 (a) the Receiving Party’s Outside Counsel of Record in this action, as well as  
2 employees of said Outside Counsel of Record to whom it is reasonably necessary to disclose the  
3 information for this litigation and who have signed the “Acknowledgment and Agreement to Be  
4 Bound” that is attached hereto as Exhibit A;

5 (b) the officers, directors, and employees (including House Counsel) of the  
6 Receiving Party to whom disclosure is reasonably necessary for this litigation and who have  
7 signed the “Acknowledgment and Agreement to Be Bound” (Exhibit A);

8 (c) Experts (as defined in this Order) of the Receiving Party to whom disclosure is  
9 reasonably necessary for this litigation and who have signed the “Acknowledgment and  
10 Agreement to Be Bound” (Exhibit A);

11 (d) the court and its personnel;

12 (e) court reporters and their staff, professional jury or trial consultants, mock  
13 jurors, and Professional Vendors to whom disclosure is reasonably necessary for this litigation  
14 and who have signed the “Acknowledgment and Agreement to Be Bound” (Exhibit A);

15 (f) during their depositions, witnesses in the action to whom disclosure is  
16 reasonably necessary and who have signed the “Acknowledgment and Agreement to Be Bound”  
17 (Exhibit A), unless otherwise agreed by the Designating Party or ordered by the court. Pages of  
18 transcribed deposition testimony or exhibits to depositions that reveal Protected Material must be  
19 separately bound by the court reporter and may not be disclosed to anyone except as permitted  
20 under this Stipulated Protective Order.

21 (g) the author or recipient of a document containing the information or a custodian  
22 or other person who otherwise possessed or knew the information.

23 8. PROTECTED MATERIAL SUBPOENAED OR ORDERED PRODUCED IN OTHER  
24 LITIGATION

25 If a Party is served with a subpoena or a court order issued in other litigation that compels  
26 disclosure of any information or items designated in this action as “CONFIDENTIAL,” that Party  
27 must:

28 (a) promptly notify in writing the Designating Party. Such notification shall

1 include a copy of the subpoena or court order;

2 (b) promptly notify in writing the party who caused the subpoena or order to issue  
3 in the other litigation that some or all of the material covered by the subpoena or order is subject  
4 to this Protective Order. Such notification shall include a copy of this Stipulated Protective Order;  
5 and

6 (c) cooperate with respect to all reasonable procedures sought to be pursued by  
7 the Designating Party whose Protected Material may be affected.

8 If the Designating Party timely seeks a protective order, the Party served with the  
9 subpoena or court order shall not produce any information designated in this action as  
10 “CONFIDENTIAL” before a determination by the court from which the subpoena or order  
11 issued, unless the Party has obtained the Designating Party’s permission. The Designating Party  
12 shall bear the burden and expense of seeking protection in that court of its confidential material –  
13 and nothing in these provisions should be construed as authorizing or encouraging a Receiving  
14 Party in this action to disobey a lawful directive from another court.

15  
16 9. A NON-PARTY’S PROTECTED MATERIAL SOUGHT TO BE PRODUCED IN THIS  
17 LITIGATION

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18 (a) The terms of this Order are applicable to information produced by a Non-  
19 Party in this action and designated as “CONFIDENTIAL.” Such information produced by Non-  
20 Parties in connection with this litigation is protected by the remedies and relief provided by this  
21 Order. Nothing in these provisions should be construed as prohibiting a Non-Party from seeking  
22 additional protections.

23 (b) In the event that a Party is required, by a valid discovery request, to  
24 produce a Non-Party’s confidential information in its possession, and the Party is subject to an  
25 agreement with the Non-Party not to produce the Non-Party’s confidential information, then the  
26 Party shall:

27 (1) promptly notify in writing the Requesting Party and the Non-Party  
28

1 that some or all of the information requested is subject to a confidentiality agreement with a Non-  
2 Party;

3 (2) promptly provide the Non-Party with a copy of the Stipulated  
4 Protective Order in this litigation, the relevant discovery request(s), and a reasonably specific  
5 description of the information requested; and

6 (3) make the information requested available for inspection by the  
7 Non-Party.

8 (c) If the Non-Party fails to object or seek a protective order from this court  
9 within 14 days of receiving the notice and accompanying information, the Receiving Party may  
10 produce the Non-Party's confidential information responsive to the discovery request. If the Non-  
11 Party timely seeks a protective order, the Receiving Party shall not produce any information in its  
12 possession or control that is subject to the confidentiality agreement with the Non-Party before a  
13 determination by the court.<sup>1</sup> Absent a court order to the contrary, the Non-Party shall bear the  
14 burden and expense of seeking protection in this court of its Protected Material.

15 10. UNAUTHORIZED DISCLOSURE OF PROTECTED MATERIAL

16 If a Receiving Party learns that, by inadvertence or otherwise, it has disclosed Protected  
17 Material to any person or in any circumstance not authorized under this Stipulated Protective  
18 Order, the Receiving Party must immediately (a) notify in writing the Designating Party of the  
19 unauthorized disclosures, (b) use its best efforts to retrieve all unauthorized copies of the  
20 Protected Material, (c) inform the person or persons to whom unauthorized disclosures were  
21 made of all the terms of this Order, and (d) request such person or persons to execute the  
22 "Acknowledgment and Agreement to Be Bound" that is attached hereto as Exhibit A.

23 11. INADVERTENT PRODUCTION OF PRIVILEGED OR OTHERWISE PROTECTED  
24 MATERIAL

25  
26  
27 <sup>1</sup> The purpose of this provision is to alert the interested parties to the existence of confidentiality  
28 rights of a Non-Party and to afford the Non-Party an opportunity to protect its confidentiality  
interests in this court.

1           When a Producing Party gives notice to Receiving Parties that certain inadvertently  
2 produced material is subject to a claim of privilege or other protection, the obligations of the  
3 Receiving Parties are those set forth in Federal Rule of Civil Procedure 26(b)(5)(B). This  
4 provision is not intended to modify whatever procedure may be established in an e-discovery  
5 order that provides for production without prior privilege review. Pursuant to Federal Rule of  
6 Evidence 502(d) and (e), insofar as the parties reach an agreement on the effect of disclosure of a  
7 communication or information covered by the attorney-client privilege or work product  
8 protection, the parties may incorporate their agreement in the stipulated protective order  
9 submitted to the court.

10       12.    MISCELLANEOUS

11           12.1   Right to Further Relief. Nothing in this Order abridges the right of any person to  
12 seek its modification by the court in the future.

13           12.2   Right to Assert Other Objections. By stipulating to the entry of this Protective  
14 Order no Party waives any right it otherwise would have to object to disclosing or producing any  
15 information or item on any ground not addressed in this Stipulated Protective Order. Similarly, no  
16 Party waives any right to object on any ground to use in evidence of any of the material covered  
17 by this Protective Order.

18           12.3   Filing Protected Material. Without written permission from the Designating Party  
19 or a court order secured after appropriate notice to all interested persons, a Party may not file in  
20 the public record in this action any Protected Material. A Party that seeks to file under seal any  
21 Protected Material must comply with Civil Local Rule 79-5 and General Order 62. Protected  
22 Material may only be filed under seal pursuant to a court order authorizing the sealing of the  
23 specific Protected Material at issue. Pursuant to Civil Local Rule 79-5 and General Order 62, a  
24 sealing order will issue only upon a request establishing that the Protected Material at issue is  
25 privileged, protectable as a trade secret, or otherwise entitled to protection under the law. If a  
26 Receiving Party's request to file Protected Material under seal pursuant to Civil Local Rule 79-  
27 5(d) and General Order 62 is denied by the court, then the Receiving Party may file the  
28

1 information in the public record pursuant to Civil Local Rule 79-5(e) unless otherwise instructed  
2 by the court.

3 13. FINAL DISPOSITION

4 Within 60 days after the final disposition of this action, as defined in paragraph 4, each  
5 Receiving Party must return all Protected Material to the Producing Party or destroy such  
6 material. As used in this subdivision, "all Protected Material" includes all copies, abstracts,  
7 compilations, summaries, and any other format reproducing or capturing any of the Protected  
8 Material. Whether the Protected Material is returned or destroyed, the Receiving Party must  
9 submit a written certification to the Producing Party (and, if not the same person or entity, to the  
10 Designating Party) by the 60 day deadline that (1) identifies (by category, where appropriate) all  
11 the Protected Material that was returned or destroyed and (2)affirms that the Receiving Party has  
12 not retained any copies, abstracts, compilations, summaries or any other format reproducing or  
13 capturing any of the Protected Material. Notwithstanding this provision, Counsel are entitled to  
14 retain an archival copy of all pleadings, motion papers, trial, deposition, and hearing transcripts,  
15 legal memoranda, correspondence, deposition and trial exhibits, expert reports, attorney work  
16 product, and consultant and expert work product, even if such materials contain Protected  
17 Material. Any such archival copies that contain or constitute Protected Material remain subject to  
18 this Protective Order as set forth in Section 4 (DURATION).

19 IT IS SO STIPULATED, THROUGH COUNSEL OF RECORD.

20  
21 Dated: July 19, 2012

KARASIK LAW FIRM  
DYCHTER LAW OFFICES, APC

22 By: /Gregory N. Karasik  
23 Gregory N. Karasik  
24 Attorneys for Plaintiff  
DEMETRIOT K. LEWIS

25 Dated: July 19, 2012

CAROTHERS, DiSANTE & FREUDENBERGER LLP

26 By: / Kent J. Sprinkle  
27 Kent J. Sprinkle  
28 Attorneys for Defendant  
SAFELITE FULFILLMENT, INC.

1 PURSUANT TO STIPULATION, IT IS SO ORDERED.

2

3 DATED: \_\_\_\_\_

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Hon. Charles R. Breyer  
United States District Judge  
Northern District of California

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EXHIBIT A

ACKNOWLEDGMENT AND AGREEMENT TO BE BOUND

I, \_\_\_\_\_ [print or type full name], of \_\_\_\_\_  
[print or type full address], declare under penalty of perjury that I have read in its entirety and understand the Stipulated Protective Order that was issued by the United States District Court for the Northern District of California on [date] in the case of \_\_\_\_\_ **[insert formal name of the case and the number and initials assigned to it by the court]**. I agree to comply with and to be bound by all the terms of this Stipulated Protective Order and I understand and acknowledge that failure to so comply could expose me to sanctions and punishment in the nature of contempt. I solemnly promise that I will not disclose in any manner any information or item that is subject to this Stipulated Protective Order to any person or entity except in strict compliance with the provisions of this Order.

I further agree to submit to the jurisdiction of the United States District Court for the Northern District of California for the purpose of enforcing the terms of this Stipulated Protective Order, even if such enforcement proceedings occur after termination of this action.

I hereby appoint \_\_\_\_\_ [print or type full name] of \_\_\_\_\_ [print or type full address and telephone number] as my California agent for service of process in connection with this action or any proceedings related to enforcement of this Stipulated Protective Order.

Date: \_\_\_\_\_

City and State where sworn and signed: \_\_\_\_\_

Printed name: \_\_\_\_\_  
[printed name]

Signature: \_\_\_\_\_  
[signature]